

Hammond



County of Los Angeles  
**CHIEF ADMINISTRATIVE OFFICE**

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DAVID E. JANSSEN  
Chief Administrative Officer

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October 16, 2001

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF TERMS AND CONDITIONS OF EMPLOYMENT FOR HEALTH  
INVESTIGATIVE AND SUPPORT SERVICES EMPLOYEES (UNIT 331)  
(4-VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve and adopt the accompanying Terms and Conditions of Employment Regarding the Health Investigative and Support Services Unit (Unit 331).
2. Approve the accompanying ordinance amending Title 6 of the Los Angeles County Code to implement the County's last, best, and final offer to Unit 331.

**PURPOSE OF RECOMMENDED ACTION**

The purpose of these recommendations is to implement the terms and conditions of employment for Unit 331.

**FISCAL IMPACT/FINANCING**

The provisions of the terms and conditions of employment for Unit 331 are within the parameters established by your Board.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

After making every effort required by applicable California employer/employee relations law to reach agreement with Unit 331, including mediation and fact finding, we made the last, best, and final offer authorized by your Board. This offer was rejected by the authorized bargaining agent, the Los Angeles County Association of Environmental Health Specialists (LACOAHS).



Honorable Board of Supervisors  
October 16, 2001  
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Approval and adoption of the Terms and Conditions of Employment Regarding the Health Investigative and Support Services Unit and the ordinance fully implement the last, best, and final offer made to Unit 331 and serve the interest of having standard terms and conditions of employment that can be applied to all employees represented by the Unit. Under California law, the County and Unit 331 are required to resume bargaining in an effort to come to agreement on a memorandum of understanding within one year of the implementation of the County's last, best, and final offer.

The Terms and Conditions of Employment Regarding the Health Investigative and Support Services Unit provide that members of Unit 331 will continue to receive benefits as provided by the Fringe Benefit Memorandum of Understanding with SEIU, Local 660, AFL-CIO, including the Options Cafeteria Plan.

The accompanying ordinance provides for a 3% increase on November 1, 2001 for classifications represented by Unit 331, and a 1% recruitment and retention increase on July 1, 2002 for the classification of Health Education Assistant.

**IMPACT ON CURRENT SERVICES**

None.

The accompanying ordinance and Terms and Conditions of Employment Regarding the Health Investigative and Support Services Unit have been approved as to form by the County Counsel.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "David E. Janssen", with a stylized flourish at the end.

DAVID E. JANSSEN  
Chief Administrative Officer

DEJ:SRB  
PHS:JK:pb

Attachment

c: Auditor-Controller  
County Counsel  
Director of Health Services  
Director of Personnel